

<b>Committee(s):</b>	<b>Date(s):</b>
Policy & Resources Committee Establishment Committee	6 September 2018 Urgency
<b>Subject:</b> Recruitment of Managing Director, Brussels Office	<b>Public</b>
<b>Report of:</b> Director of Economic Development	<b>For Decision</b>
<b>Report author:</b> Giles French	

### Summary

Following the inconclusive recruitment process for the appointment of the new Managing Director for the City of London Corporation office in Brussels, two new potential candidates have been identified.

It is proposed that a new recruitment round is commenced as soon as possible, in accordance with the process for recruitment of special posts approved by the Establishment Committee in February 2018.

### Recommendation

Members are recommended to agree to the commencement of the new recruitment process and to the composition of the interview panel as detailed in the report.

### Main Report

#### Background

1. Following approval by the July 2017 meetings of the Policy & Resources Committee and Establishment Committee, the September 2017 meeting of the Court of Common Council approved the establishment of a new position of Managing Director of the City of London Corporation's office in Brussels.
2. Subsequently, a tendering process was completed to appoint a recruitment consultancy to assist with the search for a candidate. However, following the short-listing and interview process earlier this year, it was not possible to appoint an appropriate candidate to the position.
3. Since the inconclusive search, two new candidates have been identified. Both have been approached informally by officers and have confirmed their interest in the position. They have indicated they would apply for the position when advertised and are aware of the broad parameters of the remuneration package.
4. Consequently, it is recommended that the recruitment process is repeated as soon as possible. Given two new candidates have already been identified, we will not be appointing a recruitment agency.

### **Next Steps**

5. It is recommended that the new recruitment process should commence as quickly as possible and be completed in September or early October 2018. The process will be in line with the policy agreed for the recruitment of special posts approved by the Establishment Committee in February 2018.
6. The interview panel will therefore consist of the Chairman of the Policy & Resources Committee, the Chairman of the Establishment Committee plus the Town Clerk and / or Director of Economic Development.
7. In addition, and depending on availability, it is recommended that the Chairman of the General Purposes Committee of the Court of Aldermen, Sir David Wootton be invited to sit on the interview panel, together with Tom Sleight as Vice-Chairman of the Policy and Resources Committee (or another Deputy or Vice-Chairman of Policy and Resources in his absence), and finally another Member of the Public Relations and Economic Development Sub-Committee with relevant experience of engagement with EU institutions. Members may wish to consider gender balance when appointing to the panel.

### **Recommendation**

8. Members are requested to approve the following:
  - a. The commencement of the new recruitment round for the position of Managing Director of the City of London Corporation office in Brussels.
  - b. To the proposed composition of the interview panel, in accordance with the process for recruitment of special posts approved by the Establishment Committee in February 2018.

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